

## SKELWITH PARISH COUNCIL

c/o 2 Tarnside Quarry, Crosthwaite, Kendal, LA8 8BU

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Dear Councillor

You are summoned to attend the Annual Meeting of Skelwith Parish Council to be held in the Community Hall, Skelwith at 7.30 pm on Tuesday 3rd September 2013 for the purpose of transacting the business outlined in the agenda below.

This is a public meeting and all are welcome to attend

Yours faithfully

Suzanne Pender  
Clerk to Skelwith Parish Council  
22 August 2013

### **AGENDA**

- 1. Apologies**  
To receive apologies for absence
- 2. Declarations of Interest**
- 3. Minutes**  
To authorise the Chairman to sign the minutes of the Council Meeting held on the 7<sup>th</sup> May 2013 as a true record (copy enclosed)
- 4. Public Participation**
  - 4.1 To receive reports from
    - District Councillor
    - County Councillor
    - Police
  - 4.2 To receive comments and representations from members of the public in relation to any item on the agenda.
- 5. Update on On-going Issues and Actions from Last Meeting**
  - 5.1 To update on sign alterations at Bull Close
  - 5.2 To update on reclassification and hedge cutting of Bog Lane
  - 5.3 To update on the issue of pot holes on the A593
  - 5.4 To update on the Bridge Plaque
  - 5.5 To review progress on Skelwith Community Website
  - 5.6 Community Governance Review – response
  - 5.7 Parish Plan update
  - 5.8 Skelwith Community news in Gazette update
  - 5.9 LDNPA Pedestrians on the A5983 Skelwith

## **6. Planning Applications**

For comment:

- 6.1 7/2013/5477 Dairy Cottage Pullwood – Minor Amendment
- 6.2 7/2003/5411 The Wyke, Pullwoods, Ambleside Extension to Existing House to form improvement bedroom accommodation plus changing and storage

## **7. Councillor Matters**

An opportunity for Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

## **8. Financial Matters**

- 8.1 To consider the Internal Auditors letter 2013 and agree actions
- 8.2 To approve the final accounts 2012-13
- 8.3 To review accounts 2013-14
- 8.4 To review the Skelwith Parish Council (SPC) asset register
- 8.5 To review the SPC risk register
- 8.6 To review the proposed SPC financial regulations
- 8.7 To review the proposed SPC standing orders
- 8.8 To authorise payment to SLDC for Parish Elections May 2012
- 8.9 To authorise expenses payments to the Parish Clerk
- 8.10 To authorise final payment for Skelwith Community Website

## **9. Correspondence**

To note the following correspondence has been received since the last meeting:-

- Empty Homes Grant
- Closure of Hawkshead Surgery
- SLDC Parish Remuneration Panel
- SLDC Standards Committee Review

## **10. Date of future meetings for 2013**

To confirm the date of the next Meeting of Skelwith Parish Council will be Tuesday November 5<sup>th</sup>.

## **11. Excluded item: Acceptance of Written Quotes in relation to Parish Lengthsman**

Members of the public and the press will be excluded from the final section of the meeting for the purpose of confidentiality in assessing quotes received for the undertaking of the Parish Lengthsman activity.